

Product: EXCAVATOR

Model: 320D EXCAVATOR JGZ

Configuration: 320D & 320D L Excavators JGZ00001-UP (MACHINE) POWERED BY 3066 Engine

## **Operation and Maintenance Manual 320D Excavator**

Media Number -SEBU8286-03

Publication Date -01/11/2012

Date Updated -05/12/2017

s00037320

## **Foreword**

SMCS - 7606

## **Literature Information**

This manual should be stored in the operator's compartment in the literature holder or seat back literature storage area.

This manual contains safety information, operation instructions, transportation information, lubrication information and maintenance information.

Some photographs or illustrations in this publication show details or attachments that can be different from your machine. Guards and covers might have been removed for illustrative purposes.

Continuing improvement and advancement of product design might have caused changes to your machine which are not included in this publication. Read, study and keep this manual with the machine.

Whenever a question arises regarding your machine, or this publication, please consult your Cat dealer for the latest available information.

## **Safety**

The safety section lists basic safety precautions. In addition, this section identifies the text and locations of warning signs and labels used on the machine.

Read and understand the basic precautions listed in the safety section before operating or performing lubrication, maintenance and repair on this machine.

## **Operation**

The operation section is a reference for the new operator and a refresher for the experienced operator. This section includes a discussion of gauges, switches, machine controls, attachment controls, transportation and towing information.

Photographs and illustrations guide the operator through correct procedures of checking, starting, operating and stopping the machine.

Operating techniques outlined in this publication are basic. Skill and techniques develop as the operator gains knowledge of the machine and its capabilities.

## Maintenance

The maintenance section is a guide to equipment care. The Maintenance Interval Schedule (MIS) lists the items to be maintained at a specific service interval. Items without specific intervals are listed under the "When Required" service interval. The Maintenance Interval Schedule lists the page number for the step-by-step instructions required to accomplish the scheduled maintenance. Use the Maintenance Interval Schedule as an index or "one safe source" for all maintenance procedures.

### Maintenance Intervals

Use the service hour meter to determine servicing intervals. Calendar intervals shown (daily, weekly, monthly, etc.) can be used instead of service hour meter intervals if they provide more convenient servicing schedules and approximate the indicated service hour meter reading. Recommended service should always be performed at the interval that occurs first.

Under extremely severe, dusty or wet operating conditions, more frequent lubrication than is specified in the maintenance intervals chart might be necessary.

Perform service on items at multiples of the original requirement. For example, at every 500 service hours or 3 months, also service those items listed under every 250 service hours or monthly and every 10 service hours or daily.

## California Proposition 65 Warning

Diesel engine exhaust and some of its constituents are known to the State of California to cause cancer, birth defects, and other reproductive harm.

Battery posts, terminals and related accessories contain lead and lead compounds. **Wash hands after handling.**

## Certified Engine Maintenance

Proper maintenance and repair is essential to keep the engine and machine systems operating correctly. As the heavy duty off-road diesel engine owner, you are responsible for the performance of the required maintenance listed in the Owner Manual, Operation and Maintenance Manual, and Service Manual.

It is prohibited for any person engaged in the business of repairing, servicing, selling, leasing, or trading engines or machines to remove, alter, or render inoperative any emission related device or element of design installed on or in an engine or machine that is in compliance with the

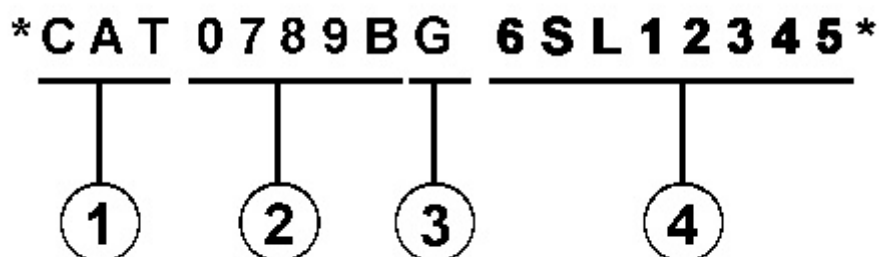
regulations (40 CFR Part 89). Certain elements of the machine and engine such as the exhaust system, fuel system, electrical system, intake air system and cooling system may be emission related and should not be altered unless approved by Caterpillar.

## Machine Capacity

Additional attachments or modifications may exceed machine design capacity which can adversely affect performance characteristics. Included would be stability and system certifications such as brakes, steering, and rollover protective structures (ROPS). Contact your Cat dealer for further information.

## Cat Product Identification Number

Effective First Quarter 2001 the Cat Product Identification Number (PIN) has changed from 8 to 17 characters. In an effort to provide uniform equipment identification, Caterpillar and other construction equipment manufacturers are moving to comply with the latest version of the product identification numbering standard. Non-road machine PINs are defined by ISO 10261. The new PIN format will apply to all Cat machines and generator sets. The PIN plates and frame marking will display the 17 character PIN. The new format will look like the following:



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Illustration 1

g00751314

Where:

1. Caterpillar's World Manufacturing Code (characters 1-3)
2. Machine Descriptor (characters 4-8)
3. Check Character (character 9)
4. Machine Indicator Section (MIS) or Product Sequence Number (characters 10-17). These were previously referred to as the Serial Number.

Machines and generator sets produced before First Quarter 2001 will maintain their 8 character PIN format.

Components such as engines, transmissions, axles, etc. and work tools will continue to use an 8 character Serial Number (S/N).

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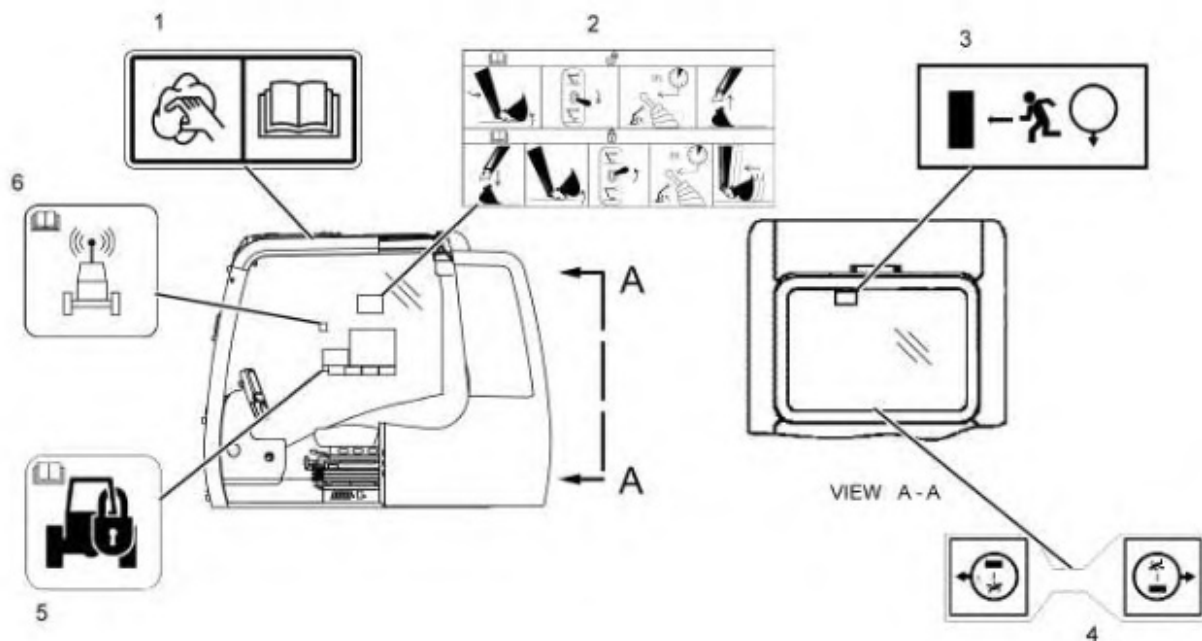
### Additional Messages

SMCS - 7000; 7405

There are several specific messages on this machine. The exact location of the messages and the description of the information are reviewed in this section. Please become familiar with all messages.

Make sure that all of the messages are legible. Clean the messages or replace the messages if you cannot read the words. Replace the illustrations if the illustrations are not legible. When you clean the messages, use a cloth, water, and soap. Do not use solvent, gasoline, or other harsh chemicals to clean the messages. Solvents, gasoline, or harsh chemicals could loosen the adhesive that secures the messages. Loose adhesive will allow the messages to fall.

Replace any message that is damaged, or missing. If a message is attached to a part that is replaced, install a message on the replacement part. Any Caterpillar dealer can provide new messages.



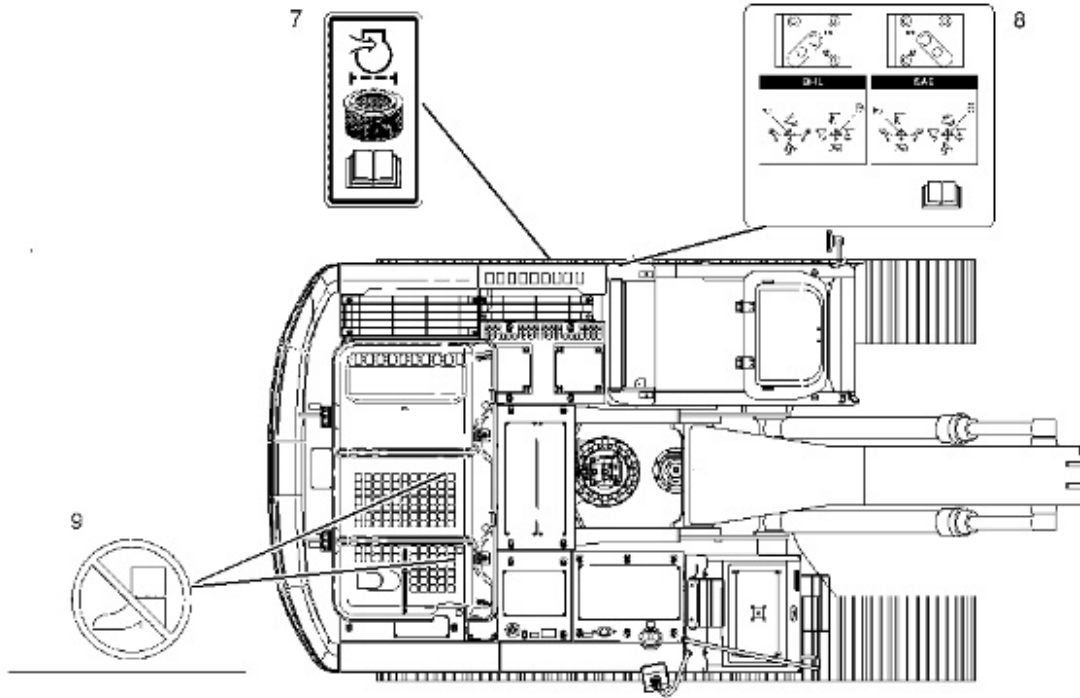


Illustration 2

**(1) Cleaning Windows**

This message is located on the overhead window in the cab.

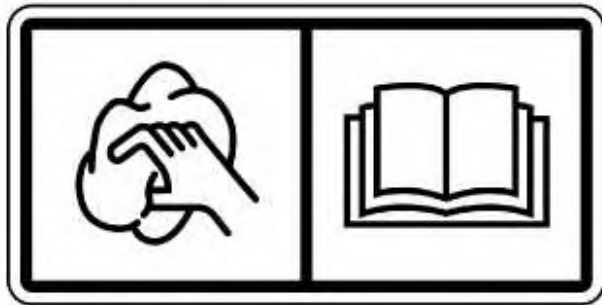


Illustration 3

**NOTICE**

**Clean windows with a wet cloth or sponge. Dry cloth or sponge may scratch window material.**

## (2) Quick Coupler

This message is located in the cab on the right side window.

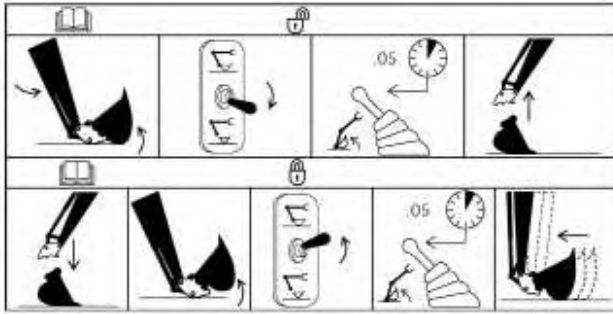


Illustration 4

g01231702

Read the Operation and Maintenance Manual.

Perform the steps that are illustrated on the message in order to unlock the coupler.

Perform the steps that are illustrated on the message in order to lock the coupler.

When the coupler is installed, use care when you move the stick or the bucket.

Refer to Operation and Maintenance Manual, "Quick Coupler Operation" for further information.

## (3) Alternate Exit

This message is located on the rear window in the cab.

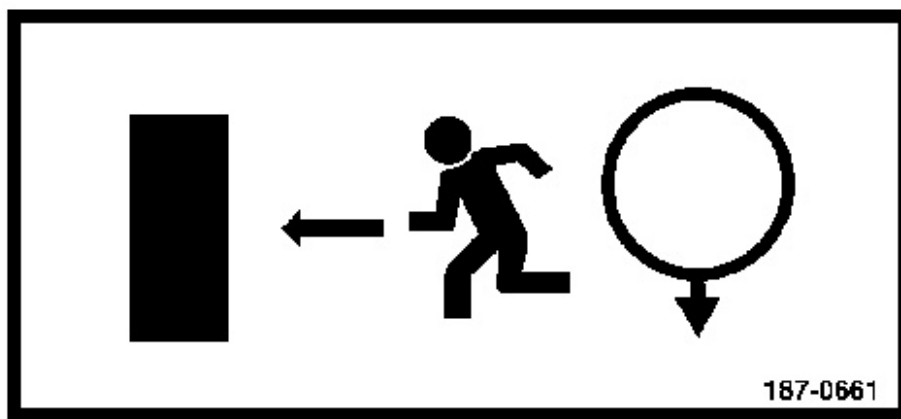


Illustration 5

g00915906

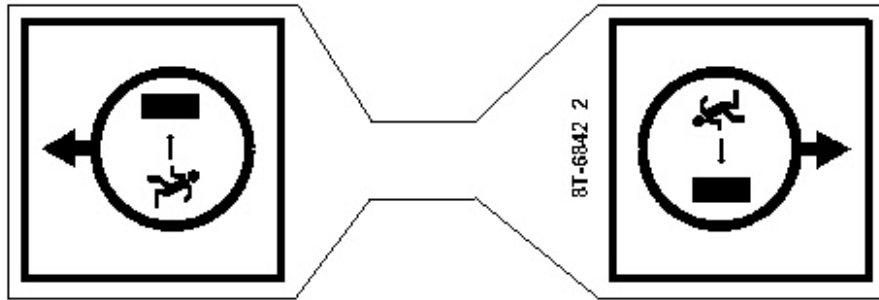
If the primary exits are blocked, pull the ring in order to open the rear window. Exit the machine through the window.

Refer to Operation and Maintenance Manual, "Alternate Exit" for further information.

#### (4) Ring for the Alternate Exit

This message is located on the ring for the alternate exit.

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Illustration 6

g00915912

Pull the ring in order to open the alternate exit.

Refer to Operation and Maintenance Manual, "Alternate Exit" for further information.

#### (5) Machine Security System

This message is located on the window on the right side of the cab.

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Illustration 7

g00951606

This machine may be equipped with a security system. Read the Operation and Maintenance Manual before you operate the machine.

#### (6) Data Privacy

This message is located on the window.



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Illustration 8

g01418953

The Product Link System is a satellite communication device that transmits information regarding the machine back to Caterpillar and Caterpillar dealers and customers. All logged events and diagnostic codes that are available to the Caterpillar Electronic Technician (ET) on the CAT data link can be sent to the satellite. Information can also be sent to the Product Link System. The information is used to improve Caterpillar products and Caterpillar services.

Refer to Operation and Maintenance Manual, "Product Link" for more information.

#### (7) Radial Seal Air Filters

This message is located on the air cleaner.

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Illustration 9

g01134494

To avoid engine damage, use only Caterpillar radial seal air filters. Other filters will not seal properly. Read the operation and maintenance manual.

Refer to Operation and Maintenance Manual, "Engine Air Filter Primary Element - Clean/Replace".

#### (8) Alternate Joystick Control Patterns

This message is located behind the front left side access door.

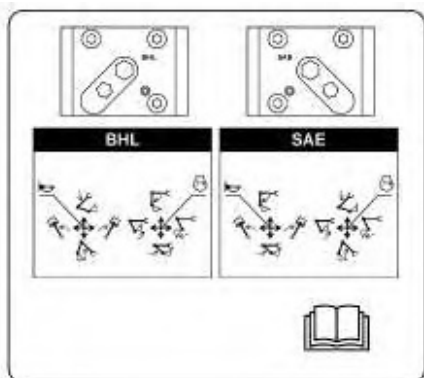


Illustration 10

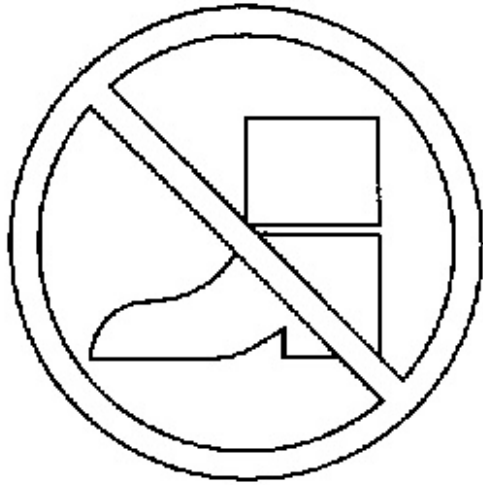
g01233974

The machine control pattern can easily be changed to the SAE system or to the standard backhoe loader hydraulic system (BHL) by changing the position of the two-way valve (if equipped).

Refer to Operation and Maintenance Manual, "Joystick Controls Alternate Patterns" for further information.

#### (9) No Step

This message is located on the engine hood on the top of the machine. This message is also located on the cover plate under the engine hood.



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Illustration 11

g00911158

Do not step in this area.

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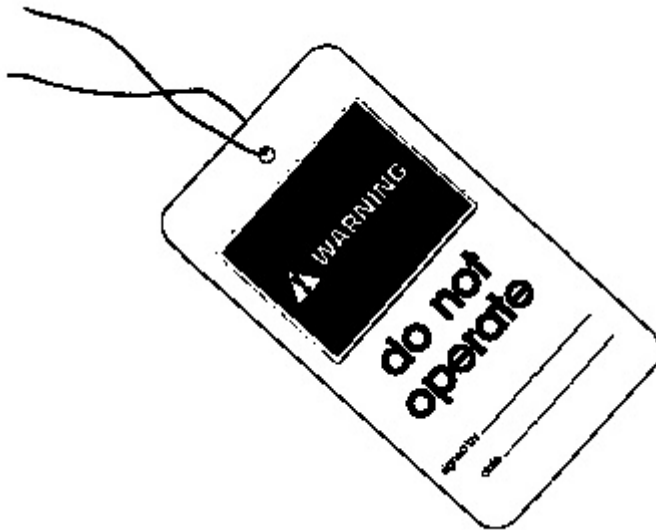
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## General Hazard Information

SMCS - 7000

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Illustration 1

g00104545

Typical example

Attach a "Do Not Operate" warning tag or a similar warning tag to the start switch or to the controls. Attach the warning tag before you service the equipment or before you repair the equipment. Warning tag SEHS7332 is available from your Cat dealer.



**Operating the machine while distracted can result in the loss of machine control. Use extreme caution when using any device while operating the**

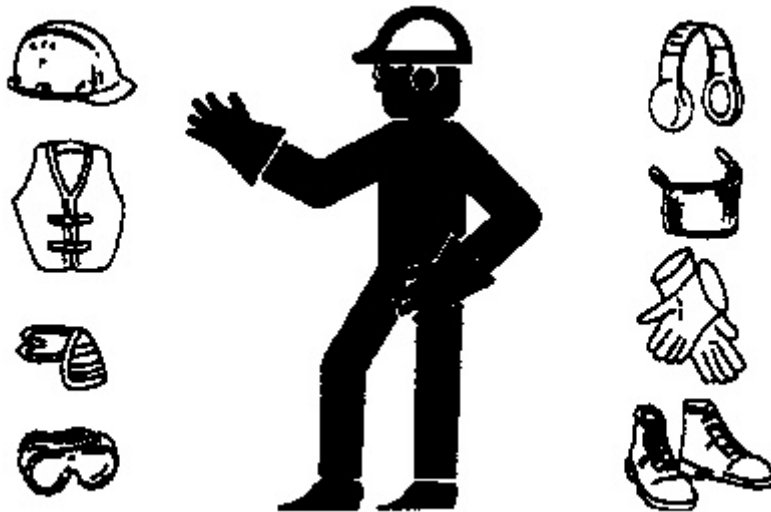
**machine. Operating the machine while distracted can result in personal injury or death.**

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Know the width of your equipment in order to maintain proper clearance when you operate the equipment near fences or near boundary obstacles.

Be aware of high voltage power lines and power cables that are buried. If the machine comes in contact with these hazards, serious injury or death may occur from electrocution.

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Illustration 2

g00702020

Wear a hard hat, protective glasses, and other protective equipment, as required.

Do not wear loose clothing or jewelry that can snag on controls or on other parts of the equipment.

Make sure that all protective guards and all covers are secured in place on the equipment.

Keep the equipment free from foreign material. Remove debris, oil, tools, and other items from the deck, from walkways, and from steps.

Secure all loose items such as lunch boxes, tools, and other items that are not a part of the equipment.

Know the appropriate work site hand signals and the personnel that are authorized to give the hand signals. Accept hand signals from one person only.

Do not smoke when you service an air conditioner. Also, do not smoke if refrigerant gas may be present. Inhaling the fumes that are released from a flame that contacts air conditioner refrigerant can cause bodily harm or death. Inhaling gas from air conditioner refrigerant through a lighted cigarette can cause bodily harm or death.

Never put maintenance fluids into glass containers. Drain all liquids into a suitable container.

Obey all local regulations for the disposal of liquids.

Use all cleaning solutions with care. Report all necessary repairs.

Do not allow unauthorized personnel on the equipment.

Unless you are instructed otherwise, perform maintenance with the equipment in the servicing position. Refer to Operation and Maintenance Manual for the procedure for placing the equipment in the servicing position.

When you perform maintenance above ground level, use appropriate devices such as ladders or man lift machines. If equipped, use the machine anchorage points and use approved fall arrest harnesses and lanyards.

## **Pressurized Air and Water**

Pressurized air and/or water can cause debris and/or hot water to be blown out. The debris and/or hot water could result in personal injury.

When pressurized air and/or pressurized water is used for cleaning, wear protective clothing, protective shoes, and eye protection. Eye protection includes goggles or a protective face shield.

The maximum air pressure for cleaning purposes must be reduced to 205 kPa (30 psi) when the nozzle is deadheaded and the nozzle is used with an effective chip deflector and personal protective equipment. The maximum water pressure for cleaning purposes must be below 275 kPa (40 psi).

Avoid direct spraying of water on electrical connectors, connections, and components. When using air for cleaning, allow the machine to cool to reduce the possibility of fine debris igniting when re-deposited on hot surfaces.

## **Trapped Pressure**

Pressure can be trapped in a hydraulic system. Releasing trapped pressure can cause sudden machine movement or attachment movement. Use caution if you disconnect hydraulic lines or fittings. High-pressure oil that is released can cause a hose to whip. High-pressure oil that is released can cause oil to spray. Fluid penetration can cause serious injury and possible death.

## **Fluid Penetration**

Pressure can be trapped in the hydraulic circuit long after the machine has been stopped. The pressure can cause hydraulic fluid or items such as pipe plugs to escape rapidly if the pressure is not relieved correctly.

Do not remove any hydraulic components or parts until pressure has been relieved or personal injury may occur. Do not disassemble any hydraulic components or parts until pressure has been relieved or personal injury may occur. Refer to the Service Manual for any procedures that are required to relieve the hydraulic pressure.

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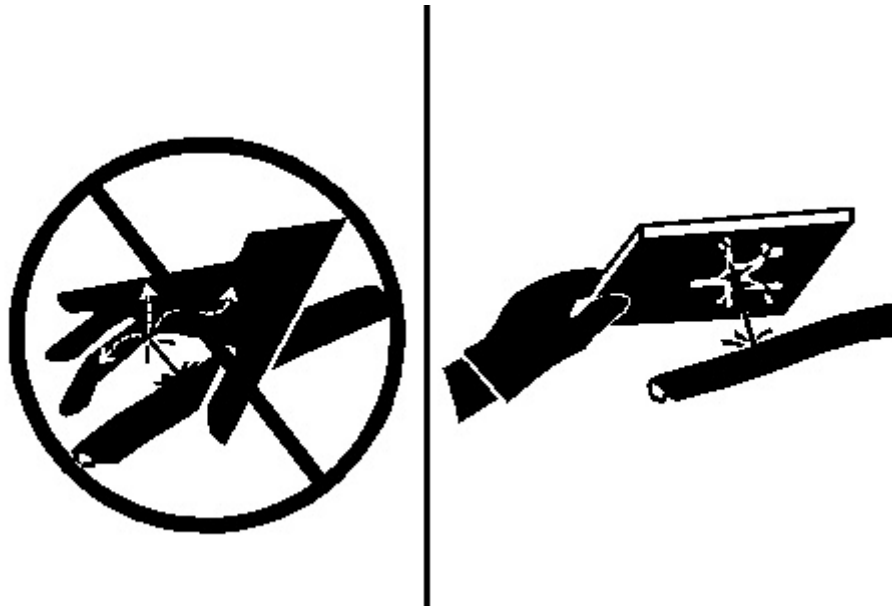


Illustration 3

g00687600

Always use a board or cardboard when you check for a leak. Leaking fluid that is under pressure can penetrate body tissue. Fluid penetration can cause serious injury and possible death. A pin hole leak can cause severe injury. If fluid is injected into your skin, you must get treatment immediately. Seek treatment from a doctor that is familiar with this type of injury.

## Containing Fluid Spillage

Care must be taken in order to ensure that fluids are contained during performance of inspection, maintenance, testing, adjusting, and repair of the equipment. Prepare to collect the fluid with suitable containers before opening any compartment or disassembling any component that contains fluids.

Refer to Special Publication, NENG2500, "Cat dealer Service Tool Catalog" for the following items:

- Tools that are suitable for collecting fluids and equipment that is suitable for collecting fluids
- Tools that are suitable for containing fluids and equipment that is suitable for containing fluids

Obey all local regulations for the disposal of liquids.

## Inhalation

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Illustration 4

g02159053

## **Exhaust**

Use caution. Exhaust fumes can be hazardous to your health. If you operate the machine in an enclosed area, adequate ventilation is necessary.

## **Asbestos Information**

Cat equipment and replacement parts that are shipped from Caterpillar are asbestos free. Caterpillar recommends the use of only genuine Cat replacement parts. Use the following guidelines when you handle any replacement parts that contain asbestos or when you handle asbestos debris.

Use caution. Avoid inhaling dust that might be generated when you handle components that contain asbestos fibers. Inhaling this dust can be hazardous to your health. The components that may contain asbestos fibers are brake pads, brake bands, lining material, clutch plates, and some gaskets. The asbestos that is used in these components is bound in a resin or sealed in some way. Normal handling is not hazardous unless airborne dust that contains asbestos is generated.

If dust that may contain asbestos is present, there are several guidelines that should be followed:

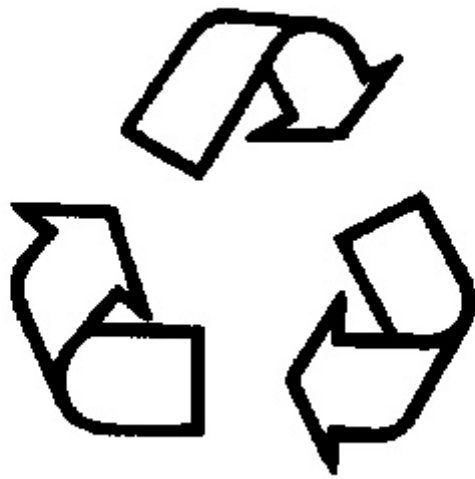
- Never use compressed air for cleaning.
- Avoid brushing materials that contain asbestos.
- Avoid grinding materials that contain asbestos.
- Use a wet method in order to clean up asbestos materials.
- A vacuum cleaner that is equipped with a high efficiency particulate air filter (HEPA) can also be used.
- Use exhaust ventilation on permanent machining jobs.



- Wear an approved respirator if there is no other way to control the dust.
- Comply with applicable rules and regulations for the work place. In the United States, use Occupational Safety and Health Administration (OSHA) requirements. These OSHA requirements can be found in "29 CFR 1910.1001". In Japan, use the requirements found in the "Ordinance on Prevention of Health Impairment due to Asbestos" in addition to the requirements of the Industrial Safety and Health Act.
- Obey environmental regulations for the disposal of asbestos.
- Stay away from areas that might have asbestos particles in the air.

## Dispose of Waste Properly

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Illustration 5

g00706404

Improperly disposing of waste can threaten the environment. Potentially harmful fluids should be disposed of according to local regulations.

Always use leakproof containers when you drain fluids. Do not pour waste onto the ground, down a drain, or into any source of water.

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# Crushing Prevention and Cutting Prevention

## SMCS - 7000

Support the equipment properly before you perform any work or maintenance beneath that equipment. Do not depend on the hydraulic cylinders to hold up the equipment. Equipment can fall if a control is moved, or if a hydraulic line breaks.

Do not work beneath the cab of the machine unless the cab is properly supported.

Unless you are instructed otherwise, never attempt adjustments while the machine is moving or while the engine is running.

Never jump across the starter solenoid terminals in order to start the engine. Unexpected machine movement could result.

Whenever there are equipment control linkages the clearance in the linkage area will change with the movement of the equipment or the machine. Stay clear of areas that may have a sudden change in clearance with machine movement or equipment movement.

Stay clear of all rotating and moving parts.

If it is necessary to remove guards in order to perform maintenance, always install the guards after the maintenance is performed.

Keep objects away from moving fan blades. The fan blade will throw objects or cut objects.

Do not use a kinked wire cable or a frayed wire cable. Wear gloves when you handle wire cable.

When you strike a retainer pin with force, the retainer pin can fly out. The loose retainer pin can injure personnel. Make sure that the area is clear of people when you strike a retainer pin. To avoid injury to your eyes, wear protective glasses when you strike a retainer pin.

Chips or other debris can fly off an object when you strike the object. Make sure that no one can be injured by flying debris before striking any object.

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## Burn Prevention

SMCS - 7000

Do not touch any part of an operating engine. Allow the engine to cool before any maintenance is performed on the engine. Relieve all pressure in the air system, in the oil system, in the lubrication system, in the fuel system, or in the cooling system before any lines, fittings, or related items are disconnected.

## Coolant

When the engine is at operating temperature, the engine coolant is hot. The coolant is also under pressure. The radiator and all lines to the heaters or to the engine contain hot coolant.

Any contact with hot coolant or with steam can cause severe burns. Allow cooling system components to cool before the cooling system is drained.

Check the coolant level only after the engine has been stopped.

Ensure that the filler cap is cool before removing the filler cap. The filler cap must be cool enough to touch with a bare hand. Remove the filler cap slowly in order to relieve pressure.

Cooling system conditioner contains alkali. Alkali can cause personal injury. Do not allow alkali to contact the skin, the eyes, or the mouth.

## Oils

Hot oil and hot components can cause personal injury. Do not allow hot oil to contact the skin. Also, do not allow hot components to contact the skin.

Remove the hydraulic tank filler cap only after the engine has been stopped. The filler cap must be cool enough to touch with a bare hand. Follow the standard procedure in this manual in order to remove the hydraulic tank filler cap.

## Batteries

The liquid in a battery is an electrolyte. Electrolyte is an acid that can cause personal injury. Do not allow electrolyte to contact the skin or the eyes.

Do not smoke while checking the battery electrolyte levels. Batteries give off flammable fumes which can explode.

Always wear protective glasses when you work with batteries. Wash hands after touching batteries. The use of gloves is recommended.

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